



TAMWORTH BOROUGH COUNCIL

FORWARD PLAN

Executive and Key Decisions for the period 1 June 2024 - 30 September 2024

Published by Leanne Costello

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Exempt	Decision to be taken by	Date	Key Decision	Subject	Corporate Priorities	Other Committees to Consider Item / Date	Portfolio and Contact Officer details/Author	Proposed consultation and means
Open	Cabinet	27 Jun 2024	Yes	Write Offs 1 April 2023 to 31 March 2024 That Members endorse the amount of debt written off for the period 01 April 2023 to 31 March 2024	The Economy		Leader of the Council Michael Buckland, Head of Revenues and Benefits michael-buckland@tamworth.gov.uk	Not applicable

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Open	Cabinet	27 Jun 2024	Yes	<p>Sustainability Strategy and Productivity Plan The Budget and Medium Term Financial Strategy report approved by Council on 27 February 2024 committed the Council to preparing a Sustainability Strategy to identify a range of measures with an aim to becoming financially sustainable over the medium term.</p> <p>The 2024/25 Local Government Funding Settlement required local authorities to prepare a Productivity Plan which should be approved and published by July 24.</p> <p>This report will address both of these items.</p>	The Economy	Corporate Scrutiny Committee 25 Jun 2024	<p>Leader of the Council</p> <p>Rebecca Smeathers, Executive Director Finance (S151) Rebecca-Smeathers@tamworth.gov.uk</p>	None

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Open	Cabinet	27 Jun 2024	No	Amendment to the terms of reference for the Staffordshire Leaders Board Amendment to the terms of reference for the Staffordshire Leaders Board			Leader of the Council Stephen Gabriel, Chief Executive stephen-gabriel@tamworth.gov.uk, Tracey Pointon, Legal Admin & Democratic Services Manager tracey-pointon@tamworth.gov.uk	None
Open	Cabinet	27 Jun 2024	No	Corporate Peer Review Report outlining plans to undertake an LGA Corporate Peer Review later this year	Living in Tamworth		Leader of the Council Christie Tims, Corporate Project Co-ordinator christie-tims@tamworth.gov.uk	Members, officers, partners and key stakeholders will be involved in the peer review process
Open	Council	9 Jul 2024	Yes	Constitution & Scheme of Delegation Review Constitution & Scheme of Delegation Review			Leader of the Council Nicola Hesketh, Monitoring Officer nicola-hesketh@tamworth.gov.uk	All member group held December 2023 A&G Committee February 2024

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Open	Council	9 Jul 2024	Yes	Code of Conduct review Code of Conduct review			Leader of the Council Nicola Hesketh, Monitoring Officer nicola-hesketh@tamworth.gov.uk	All member workshop CMT A&G Committee
Open	Cabinet	18 Jul 2024	No	Quarter 4 2023-24 Performance Report Organisational performance report for quarter 4 2023- 24	Infrastructure	Corporate Scrutiny Committee 25 Jun 2024	Leader of the Council Pardeep Kataria Pardeep- Kataria@tamworth.gov.uk, Rob Vernon rob- vernon@tamworth.gov.uk, Zoe Wolicki, Assistant Director People zoe- wolicki@tamworth.gov.uk, Gareth Youlden, Head of Technology and Information Services gareth- youlden@tamworth.gov.uk	CMT

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Open	Cabinet	18 Jul 2024	Yes	<p>Tamworth Electric Vehicle Strategy</p> <p>This report sets out Tamworth Borough Councils Electric Vehicle Strategy for adoption.</p>	Infrastructure	<p>Infrastructure, Safety and Growth Scrutiny Committee</p> <p>11 Jul 2024</p>	<p>Portfolio Holder for Environmental Sustainability, Recycling and Waste</p> <p>Thomas Hobbs, Head of Economic Development and Regeneration thomas-hobbs@tamworth.gov.uk, Laura Patrick, Senior Regeneration Officer laura-patrick@tamworth.gov.uk, Anna Miller, Assistant Director – Growth & Regeneration Anna-Miller@tamworth.gov.uk</p>	<p>This Strategy report coincides with the findings and recommendations of earlier work undertaken on behalf of Staffordshire County Council (SCC) to generate an Electric Vehicle Strategy. TBC's own EV Strategy shall align with the previous work but shall provide local, rather than regional, update of previous assessments.</p>

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Open	Cabinet	18 Jul 2024	No	Corporate Plan 2025 Development Timeline Report to outline the development and consultation plans for the Corporate Plan to take effect from 1 April 2025			Leader of the Council Christie Tims, Corporate Project Co-ordinator christie-tims@tamworth.gov.uk	To ensure consultation plans are robust and understood
Exempt 3	Cabinet	8 Aug 2024	Yes	DISABLED ADAPTATIONS SERVICE DEVELOPMENT PLAN Proposals to enhance the adaptations service over the course of the next 12-18 months.	Living in Tamworth	Health and Wellbeing Scrutiny Committee 16 Jul 2024	Portfolio Holder for Housing, Homelessness and Planning Lucy Mitchell, Disabled Adaptations Manager lucy-mitchell@tamworth.gov.uk, Paul Weston, Assistant Director Assets paul-weston@tamworth.gov.uk	Health and Wellbeing Scrutiny

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Open	Cabinet	8 Aug 2024	Yes	Disabled Adaptations Policy This report sets out proposals for the implementation of a new Disabled Adaptations Policy that covers both Council Housing stock and Disabled Facilities Grants. Attached to this report is the draft policy document.	Living in Tamworth	Health and Wellbeing Scrutiny Committee 23 Jan 2024	Portfolio Holder for Housing, Homelessness and Planning Lucy Mitchell, Disabled Adaptations Manager lucy-mitchell@tamworth.gov.uk, Paul Weston, Assistant Director Assets paul-weston@tamworth.gov.uk	Portfolio Holder is aware of the need for this policy. The Council is required to have a published policy. The draft policy will be seen by H&W Scrutiny prior to Cabinet.
Open	Cabinet	29 Aug 2024	Yes	Write Offs 1 April 2024 to 30 June 2024 That Members endorse the amount of debt written off for the period 1st April 2024 to 30th June 2024			Leader of the Council Michael Buckland, Head of Revenues and Benefits michael-buckland@tamworth.gov.uk	Not applicable

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Open	Cabinet Council	29 Aug 2024 10 Sep 2024	Yes	Annual Report on The Treasury Management Service and Actual Prudential Indicators 2023/24 The Annual Treasury report is a requirement of the Council's reporting procedures. It covers the Treasury activity for 2023/24, and the actual Prudential Indicators for 2023/24.		Audit and Governance Committee 25 Sep 2024	Leader of the Council Joanne Goodfellow, Assistant Director Finance joanne-goodfellow@tamworth.gov.uk	N/A
Open	Cabinet	29 Aug 2024	Yes	Budget and Medium Term Financial Planning Process 2025/26 To seek agreement to the Proposed Budget and Medium Term Financial Planning Process for General Fund and the Housing Revenue Account for 2025/26			Leader of the Council Rebecca Smeathers, Executive Director Finance (S151) Rebecca-Smeathers@tamworth.gov.uk	N/A

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Open	Cabinet	29 Aug 2024	Yes	<p>Social Housing Regulatory Programme Update</p> <p>The Social Housing (Regulation) Act 2023 means that from April 2024 new consumer standards for council housing will take effect and enhance the Regulator Social Housing (RSH) responsibilities and powers for inspecting and regulating all landlords with 1000 stock. The Councils Social Housing Regulatory programme has been preparing for this and the report will update Cabinet on its current state of preparedness'.</p>	Infrastructure		<p>Portfolio Holder for Housing, Homelessness and Planning</p> <p>Tina Mustafa, Assistant Director Neighbourhoods tina-mustafa@tamworth.gov.uk</p>	Tenant Consultative Group

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Open	Cabinet Council	21 Nov 2024 10 Dec 2024	Yes	Local Council Tax Reduction Scheme 2025/26 The purpose of this report is to recommend that Cabinet and Council approves the Council Tax Reduction scheme with effect from the 1 April 2025			Leader of the Council Michael Buckland, Head of Revenues and Benefits michael-buckland@tamworth.gov.uk	Not applicable
Open	Cabinet Council	21 Nov 2024 10 Dec 2024	Yes	Treasury Management Strategy Statement and Annual Investment Strategy Mid-Year Review Report 2024/25 To present to Members the Mid-year Review of the Treasury Management Strategy Statement and Annual Investment Strategy.		Audit and Governance Committee 19 Mar 2025	Leader of the Council Omotayo Lawal, Head of Finance omotayo-lawal@tamworth.gov.uk	N/A

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Open	Cabinet	21 Nov 2024	Yes	Draft Base Budget Forecasts 2025/26 To 2029/30 To inform Members of the re-priced base budget for 2025/26, base budget forecasts for the period 2025/26 to 2029/30 (the 5 Year Medium Term Planning Period) and the underlying assumptions and to consider the future strategy to address the financial trends.			Leader of the Council Rebecca Smeathers, Executive Director Finance (S151) Rebecca-Smeathers@tamworth.gov.uk	Report to be discussed at Leader's Budget Workshop
Open	Cabinet	12 Dec 2024	Yes	Write Offs 1 April 2024 to 30 September 2024 That Members endorse the amount of debt written off for the period 1st April 2024 to 30th September 2024			Leader of the Council Michael Buckland, Head of Revenues and Benefits michael-buckland@tamworth.gov.uk	Not applicable

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Open	Cabinet	12 Dec 2024	Yes	Council Tax Base 2025/26 To report the Council Tax Base for the Borough Council for 2025/26			Leader of the Council Michael Buckland, Head of Revenues and Benefits michael-buckland@tamworth.gov.uk	Not applicable
Open	Cabinet	12 Dec 2024	Yes	Temporary Reserves, Retained Funds and Provisions To advise Members of the levels of reserves and to seek approval to re-purpose unspent reserves, following review by CMT and the Executive Director Finance.			Leader of the Council Joanne Goodfellow, Assistant Director Finance joanne-goodfellow@tamworth.gov.uk	N/A
Open	Cabinet	23 Jan 2025	Yes	Business Rates Income Forecast 2025/26 To report to and seek endorsement from Members on the Business Rates income forecast for 2025/26			Leader of the Council Michael Buckland, Head of Revenues and Benefits michael-buckland@tamworth.gov.uk	Not applicable

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Open	Cabinet	23 Jan 2025	Yes	Draft Budget and Medium Term Financial Strategy 2025/26 to 2029/30 To approve the draft Medium Term Financial Strategy to consult with the Joint Scrutiny Committee (Budget) and receive feedback on the GF budget and council tax for 2025/26; HRA budget for 2025/26; GF and HRA capital programme; and MTFS.		Joint Scrutiny (Budgets) 28 Jan 2025	Leader of the Council Rebecca Smeathers, Executive Director Finance (S151) Rebecca-Smeathers@tamworth.gov.uk	Joint Scrutiny Committee (Budget) Annual Budget Survey
Open	Cabinet	20 Feb 2025	Yes	Write Offs 1 April 2024 to 31 December 2024 That Members endorse the amount of debt written off for the period 1st April 2024 to 31st December 2024			Leader of the Council Michael Buckland, Head of Revenues and Benefits michael-buckland@tamworth.gov.uk	Not applicable

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Open	Cabinet Council	20 Feb 2025 25 Feb 2025	Yes	<p>Corporate Vision, Priorities Plan, Budget & Medium Term Financial Strategy 2025/26</p> <p>To approve the recommended package of budget proposals to enable the Council to agree the: General Fund (GF) Revenue Budget and Council Tax for 2024/25; Housing Revenue Account (HRA) Budget for 2024/25; 5 Year General Fund & HRA Capital Programme; 3 Year General Fund MTFS; and 5 Year HRA MTFS.</p> <p>To comply with the requirement of the Council's Treasury Management Policy in reporting to Council the proposed strategy for the forthcoming year and the Local Government Act 2003 with the reporting of the Prudential Indicators and the requirement to prepare an annual Corporate Capital Strategy.</p>			<p>Leader of the Council</p> <p>Rebecca Smeathers, Executive Director Finance (S151) Rebecca-Smeathers@tamworth.gov.uk</p>	<p>Joint Scrutiny (Budget) Annual Budget Survey</p>

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Open	Cabinet		Yes	Community Wellbeing Strategy 2024-2027 To approve the proposed Community Wellbeing Strategy 2024-2027	Living in Tamworth		Portfolio Holder for Cooperative Council, Community Partnerships and ASB Joanne Sands, Assistant Director Partnerships joanne-sands@tamworth.gov.uk	Baseline information and strategy 2023 - UKSPF study Health and Wellbeing Scrutiny CMT
Open	Cabinet		Yes	Council Housing - Tenancy Management Policy To set out the arrangements for the Councils' Housing stock including an updated tenancy policy framework including a revised tenancy agreement; options around tenancy type and consultation plan	Living in Tamworth		Portfolio Holder for Housing, Homelessness and Planning Tina Mustafa, Assistant Director Neighbourhoods tina-mustafa@tamworth.gov.uk	Tenant Consultative group and Housing Advisory Panel (to be confirmed)